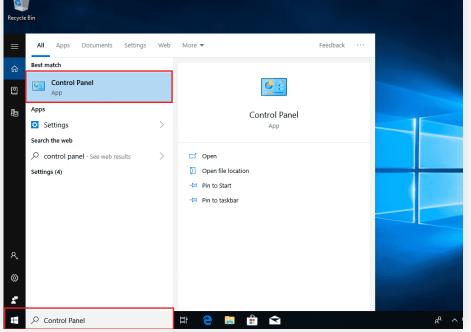


Setting up your Outlook mailbox

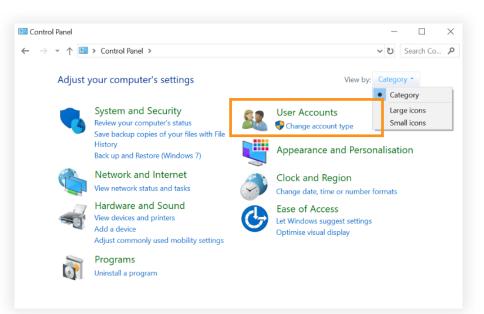
In order **to access your Outlook app** and find all **your emails**, you must do the following steps.

• Go to the "Control Panel"

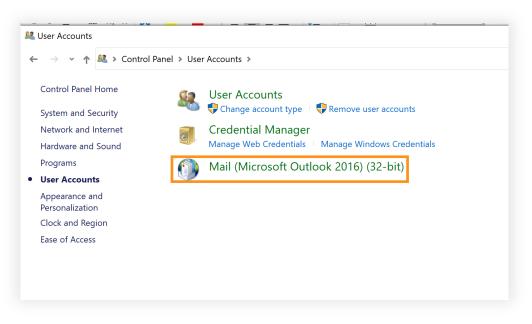


ΙΙ.

Then on "User Accounts"



Select "Mail (Microsoft Outlook)"

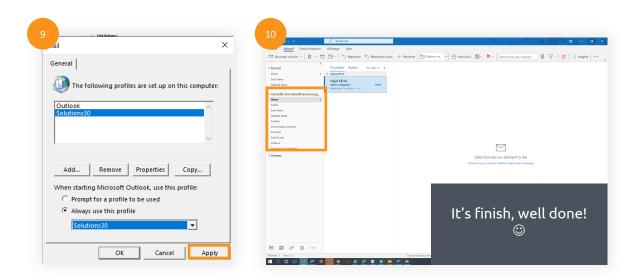


IV. Follow the following steps:

1 Set	up - Outlook	×	2 ×	
Email Ad	counts Setup email accounts and directories.	Email Accounts	General The following profiles are set up on this computer: Outlook	
Data Fil	es Change settings for the files Outlook uses to store email messages and documents.	Data Files	Add Remove Properties Copy	
	Setup multiple profiles of email accounts and data files. Typically, you only need one.	Show Profiles Close	When starting Microsoft Outlook, use this profile: Prompt for a profile to be used Always use this profile Outlook OK Cancel Apply	
		4 kount s Account Setuy Manual setup of an	NP an account or connect to other server types.	
		O Email Accoun Your Name:	Example: Filen Adams	
3		Email Address:	Example: ellent@contoso.com	
New Profile	×	Password: Retype Password:	d:	
Oreate New Pr	ofile OK	Manual setup or	or additional server type	
Profile Name: Solutions30	Cancel		< Back Net > Cancel	Help

curité Windows	
Application de courrier	
Connexion à firstname.lastname@solutions30.com	
firstname.lastname@solutions30.com	
••••••••	
Mémoriser mes informations d'identification	
ОК Алли	ler
	Application de courrier Connexion à firstname@solutions30.com firstname.lastname@solutions30.com firstname.lastname.lastname@solutions30.com firstname.lastname.lastname.lastname.lastname.lastname.lastname.lastname.lastname.lastname.lastname.lastname.lastname.la

7			General	
×	uv de configuration			
Ajouter un compte		× —	The following profiles a	are set up on this comp
Félicitations !		×.		
			Outlook Solutions30	
Configuration en cours			SolutionsSo	
Outlook termine la configuration de votre compte. Cette action p	ut prendre plusieurs minutes.	n		
 La connexion réseau est en cours d'établissement Me 	ci de patienter.			
 La recherche des paramètres de marseille-barnabe@ha 	vasvoyages.fr est en cours Merci d	e patienter.		
 La connexion au serveur de courrier est en cours. Merc 	de patienter.			
			A <u>d</u> d R <u>e</u> move P	roperties Copy
				Toberges
Félicitations. Votre compte de courrier est correctement confi	uré et prêt à être utilisé.		When starting Microsoft Out	ook, use this profile:
			C Prompt for a profile to I	
				ie useu
			Always use this profile	
Modifier les paramètres du compte			Solutions30	_
Configurer Outlook Mobile sur mon téléphone		Ajouter un autre compte	Outlook	



If you have previously exported your mailbox to a local PST archive, attach your archive on your new Outlook profile by double clicking on the PST file from the Windows Explorer.

Solutions 30

A computer problem?

Email us at **supportmigration.it@solutions30.com** or call us on +39 0294751797 (phone support available from 8:30 a.m. to 6:30 p.m.)